



Social Sciences
Graduate Student Activities Committee
Funding Proposal Form

The Student Activities Committee (SSGSAC) welcomes proposals for student activities from individuals and groups in the Division of the Social Sciences. It is expected that the presentation of a funding proposal will have the knowledge and consent of your program's student organization and/or SSGSAC representative. Proposals will be considered at regularly scheduled SAC meetings, which normally fall in the second, fifth, and eighth weeks each quarter.

Original receipts for approved funds must be submitted to Foster 107 for reimbursement. To ensure that reimbursements are processed quickly and accurately, you must use a tracking number for this event. The tracking number will be assigned upon submission of this form. All reimbursement requests MUST include the tracking number associated with this proposal. Approved proposals (with dates, tracking numbers, allocations, etc.) may be found at the following address: <http://ssd.uchicago.edu/ssgsac>.

Department/Committee: \_\_\_\_\_
Name of Representative: \_\_\_\_\_ Email: \_\_\_\_\_
Description of Event: \_\_\_\_\_
Date(s): \_\_\_\_\_
Number of Participants: \_\_\_\_\_

Table with 4 columns: Category, Item(s), Supplier, Total Cost. Rows include Audio/Visual, Food, Rental, Travel, and Other.

Total Budget: \_\_\_\_\_

Funding Request: \_\_\_\_\_

Signature of Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Tracking Number: [Empty box]